

Western Bay Yacht Club Limited. Privacy Policy For GDPR.

1. About this policy

1.1 This policy explains when and why we collect personal information about our members, how we use it, how we keep it secure and your rights concerning it.

1.2 We may collect, use and store your personal data, as described in this data processing policy and when we collect data from you.

1.3 We reserve the right to amend this policy occasionally without prior knowledge. New sentence you are advised to check our website - (Insert website here) For any amendments (but amendments will not be made retrospectively)

1.4 We will always comply with the General Data Protection Regulations (GDPR) When dealing with your personal data. Further details on GDPR can be found at the website of the Information Commissioner (www.ico.gov.uk)

2. We are

Weston Bay Yacht Club Limited And we can be connected via our administration = info@wbyc.co.uk

3. The information we collect and why.

WBYC May hold the following data in our digital database:'

3.1 Purpose. To manage the member's membership of WBYC

3.1.1 Type of information:

- A) Full name, postal address and postcode of first person
- B) Full name of second person as appropriate
- C) Year of joining the club.
- D) Email address for communication of
relevant information for our administration.

E) Telephone number(S) Both landline and mobile

3.2 Additional data purpose

3.2.1 Data that cannot be used to identify a member can be published without consent (refer to clause 3.1)

3.2.1.1 Type of information on yacht ownership that does not need consent.

A) The yacht's name, mooring number and MSI number.

B) The member's name.

3.2.2 Data that a member may elect not to have published

3.2.2.1 of information that does not need consent:

A) Owner's email and telephone number (s)

B) Second name

3.3 Pictures, and videos: to add to the website or include on social media.

3.31 Type of information that does need consent:

A) Member name, alongside the picture of the member

3.4 If you use the Western Bay Yacht Club website our webmaster administrator may collect data from your visit to understand better what visitors want from the site. The experience will then be used to enhance the site for other users.

3.4.1 In following links on our site to 3rd parties you will be leaving the scope of this Privacy Policy. We recommend that you read and accept the policy and terms of those sites because they will apply.

4. Protection of Personal Data

4.1 We have implemented generally acceptable standards of Technology and operational security to protect personal data from loss, misuse or unauthorised alteration or destruction.

4.2 Please note, however, that where you are transmitting information to us over the Internet can never be guaranteed to be 100% secure

4.3 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk

5 Who else has access to the information you provide us?

5.1 We will never sell your personal data. We will not share that data with any 3rd parties without your prior consent (Which you are free to withhold) except where we are required to do so by law as set out in section 3 or paragraph 5.2 below

5.2 We may pass your data to 3rd parties who are service providers, agents and subcontractors to us to complete tasks and provide services to you on our behalf. However, we disclose only the personal data that is necessary for the third party to deliver the service and we have a contract in place that requires them to keep your information secure and not to use it for their own purposes.

6. How long do we keep your information?

6.1 We will hold your personal data on our systems for as long as you are a member of Western Bay Yacht Club and for as long afterwards as is necessary to comply with our legal obligations. We will review your personal data annually to establish whether we are still entitled to process it. If we decide that we are not entitled to do so we will stop processing your personal data except that we will retain your personal data in an archived form to be able to comply with future legal obligations e.g. compliance with tax requirements and exemptions, and the establishment exercise or defence of legal claims. This archive form will allow us to provide information for the legal purpose of identifying the yacht's name, owner and mooring.

6.2 We securely destroy all financial information once we have used it and no longer need it.

7. Your rights

7.1 You have rights under GDPR about personal information.

7.1.1 To be informed about how your personal information is being used.

7.1.2 To access the personal information we hold about you.

7.1.3 To request the correct correction of inaccurate information we hold about you.

7.1.4 To request the erasure of your personal information in certain limited circumstances.

7.1.5 To restrict processing of your personal information where certain requirements are met.

7.1.6 To object to the processing of your personal information.

7.2 You have the right to take any complaints about how we process your personal information To the Information Commissioner:

<https://ico.org.uk/concerns/> 0303 123 1113

For more details, please address any questions, comments and requests regarding our data processing practices to the Western Bay Yacht Club administration - info@wbyc.co.uk

